



"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board OF NEW ORLEANS

LATOYA CANTRELL, PRESIDENT

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July 15, 2020

The Finance and Administration Committee met on Wednesday, July 15, 2020, via Microsoft Teams. The meeting convened at approximately 9:03 A.M.

1. ROLL CALL

Present:

Director Lynes Sloss
Director Janet Howard
Director Ralph Johnson
Director Joseph Peychaud

Absent:

Director Alejandra Guzman (on leave)

Prior to beginning the meeting, Director Lynes Sloss gave his opening remarks. Mr. Sloss asked to move the Governor's proclamation to the end of the report. He thanked Chante Bivens and Ms. Thomas on a job well done for completing the year end audit in a timely manner. The CAFR is crucial in expected to be completed. Mr. Sloss stated in October, the committee will be looking forward to version 1.0 of the new financial reporting format.

2. Cash Flow Overview

Financial Advisor, Lisa Daniels of PFM presented an update on the cash flow during the COVID-19 and the importance of making sure Sewerage and Water Board has the cash flow to continue to provide service for clean water. As expected, the revenues were trending higher than 2019 since a 10% rate increase was implemented in January 2020. Operating expenses are forecasted to be 3.97% greater than 2019 operating expenses. The end of May 2020 reflects 42% of the year. While the actual revenues were ahead of budget in the first few months, the COVID 19 pandemic has resulted in less revenue. The end of May, revenues are now running close to budget. The actual expenditures are less than budgetary expectations. Management continues to identify opportunities to reduce expenditures to mitigate the negative affect of revenue depression due to COVID-19. These estimated assumptions are a model of estimations, they will continue to update this model as the data changes.

3. ACTION ITEMS

General Superintendent's Report

a. Bid/Renewals

- Resolution (R-080-2020) Second Renewal for Contract 30217 – Cleaning and CCTV Inspection of Sanitary Sewer Mains at Scattered Sites Within Orleans Parish
 - **Director Ralph Johnson moved to accept R-080-2020. Director Janet Howard seconded. The motion carried.**

Change Orders

- Resolution (R-083-2020) Authorization of Change Order No. 3 for Contract 2130 – Water Main Point Repairs, Water Service Connections, Water Valve and Fire Hydrant Replacements at Various Sites throughout Orleans Parish
 - **Director Joseph Peychaud moved to accept R-083-2020. Director Ralph Johnson seconded. The motion carried.**

Contract Amendments

- Resolution (R-069-2020) Authorization of Contract Amendment No. 5 for Professional Services Between the Sewerage and Water Board of New Orleans and Meyer Engineers, Ltd. for Design and Engineering Services for the Water Line Replacement Program
 - Director Janet Howard asked are they adding areas to this contract or changing work being done within the existing area. General Superintendent Robert Turner stated the original contracts are being paid for by percentages of construction. They have now started negotiating fees of all the work from here on out. The area becomes define and public works has zero in on the work being done which define the work SWBNO do from a design prospective.
 - **Director Ralph Johnson moved to accept R-069-2020. Director Joseph Peychaud seconded. The motion carried**
- Resolution (R-081-2020) Ratification of Contract Amendment No. 4 for Professional Services Between the Sewerage and Water Board of New Orleans and Digital Engineering & Imaging, Inc. for Design and Engineering Services for the Water Line Replacement Program
 - **Director Joseph Peychaud moved to accept R-081-2020. Director Janet Howard seconded. The motion carried.**

Final Acceptance

- Resolution (R-078-2020) Final Acceptance for Contract 2129 – Water Main Point Repairs, Water Service Connections, Water Valve and Fire Hydrant Replacements at Various Sites throughout Orleans Parish
 - o **Director Janet Howard moved to accept R-078-2020. Director Ralph Johnson seconded. The motion carried.**

4. **INFORMATION ITEMS** –

The information items were received.

5. **PUBLIC COMMENT** –

None.

6. **ADJOURNMENT**

There being no further business to come before the Finance and Administration Committee Meeting. The meeting adjourned at approximately 9:41 AM.

Respectfully submitted,

Lynes Sloss, Chair